

CODE ENFORCEMENT BUILDING PERMITS & FEES

FEE SCHEDULE

Amended June 18, 2024

One & Two Family

New Construction

| | |
|--------------------------------|--------|
| Up to 1,500 sq. ft. | 200.00 |
| 1,501 sq. ft. to 2,000 sq. ft. | 225.00 |
| 2,001 sq. ft. to 2,500 sq. ft. | 300.00 |
| 2,501 sq. ft. to 3,000 sq. ft. | 350.00 |
| 3,001 sq. ft. and larger | 500.00 |

Fees assessed will **DOUBLE** for projects started without permit

Detached Garages/Storage Buildings (over 140 sq. ft.)

| | |
|--------------------------------|--------|
| Up to 500 square feet | 50.00 |
| 501 sq. ft. to 1,000 sq. ft. | 100.00 |
| 1,001 sq. ft. to 1,500 sq. ft. | 150.00 |
| 1,501 sq. ft. to 2,000 sq. ft. | 200.00 |
| 2,001 sq. ft. to 2,500 sq. ft. | 250.00 |
| 2,501 sq. ft. and larger | 300.00 |

Fees assessed will **DOUBLE** for projects started without permit

Repairs, Alterations, Additions

| | |
|---|--------|
| Up to 500 square feet | 50.00 |
| 501 sq. ft. to 1,000 sq. ft. | 100.00 |
| 1,001 sq. ft. to 1,500 sq. ft. | 200.00 |
| 1,501 sq. ft. to 3,000 sq. ft. | 300.00 |
| 3,001 square feet and larger | 500.00 |
| (Includes wood stoves) (Cannot exceed cost of new construction) | |

Fees assessed will **DOUBLE** for projects started without permit

Deck and/or Re-Roof Projects

| | |
|--|--------|
| Residential | 40.00 |
| Commercial (all other that is not residential) | |
| Less than 3,000 square feet | 100.00 |
| 3,000 square feet and larger | 150.00 |

Fees assessed will **DOUBLE** for projects started without permit

Manufactured Homes

This is to include ALL existing manufactured homes, which are being replaced or relocated, whether on private property or in a mobile home park. Approved stabilizing devices and anchoring equipment are required.

| | |
|--|--------|
| Single wide manufactured homes | 100.00 |
| Modular and Double wide manufactured homes | 200.00 |

Fees assessed will **DOUBLE** for projects started without permit

Commercial/Industrial

Includes multiple dwelling, educational, factory, business, industrial high hazard, institutional, merchantile, hotels and motels, residential care/living facilities, commercial storage and places of assembly. Utilities include: plumbing, heating and/or electrical.

New Construction, Repairs, Alterations & Additions

| | |
|-----------------------|-----------------|
| NO Utilities | .05 per sq. ft. |
| ONE Utility | .15 per sq. ft. |
| TWO or more Utilities | .25 per sq. ft. |

| | |
|-------------|--------|
| MINIMUM FEE | 100.00 |
|-------------|--------|

Fees assessed will **DOUBLE** for projects started without permit

Demolition

| | |
|--|-------|
| Up to \$3,000 of true assessed value | 50.00 |
| For each additional \$1,000 of true assessed value or fraction thereof | 7.00 |

Fees assessed will **DOUBLE** for projects started without permit

Zoning Board of Appeals Application -Non refundable fee.

| | |
|---|--------|
| Interpretation Request | 50.00 |
| Residential-Area, Use Variance, Sign Variance | 100.00 |
| Commercial or Professional , area variance, sign variance | 150.00 |
| Commercial or Professional , special permit | 200.00 |
| Commercial or Professional , use variance | 250.00 |

Flood Ordinance Permit

| | |
|--------------------------------------|--------|
| Fuel Storage Tank(s) | 15.00 |
| Flood Ordinance Permit – Residential | 50.00 |
| Flood Ordinance Permit – Commercial | 100.00 |

Fuel Storage Tank fees for the anchoring of existing storage tanks will be waived for 60 days from the effective date of this resolution (passed 12/20/16).

Pools

| | |
|---|--------|
| In-ground Swimming Pools (over two (2) feet in depth) | 100.00 |
| On-ground Swimming Pools (over two (2) feet in depth) | 50.00 |
| 90 day renewal fee | 25.00 |

All swimming pools requiring a permit shall be **FENCED** per Appendix G section AG105 of the residential Code of New York State. Electrical inspections shall be performed by an inspection agency approved by the City of Norwich. Fees associated with this inspection are not part of this fee schedule.

| | |
|--------------|-------|
| Fence | 25.00 |
|--------------|-------|

| | |
|--|-------|
| Tents (for retail or public assembly use) | 30.00 |
|--|-------|

Sidewalks

| | |
|-----------|---------|
| Sidewalks | \$40.00 |
|-----------|---------|

The permit fee and inspections are waived for those residents enrolled in the City's Sidewalk Replacement Program.

Signs

| | |
|-----------------|-------|
| Per Square Foot | 4.00 |
| Minimum | 40.00 |
| Temporary | 40.00 |

| | |
|--|----------------|
| Certificate of Occupancy Inspection (no permit required) | 50.00 per hr. |
| (Required inspections by other governmental agencies are not included) | (Minimum 1hr.) |

| | |
|---|-------|
| Temporary Certificate of Occupancy | 50.00 |
|---|-------|

| | |
|---|----------------------------|
| Permit Renewal Fee (except swimming pools) | 50% of original permit fee |
| Renewable every six months after the first year upto two years. | |

| | |
|---|------------|
| Refund for unapproved permit (withdrawn project, provided work did not start). | 50% of fee |
| Refunds will be issued for up to six (6) months. After six (6) months no refund will be issued. | |

| | |
|---|-----------------|
| Bulk Storage Tanks (over 1000 gallons) | 100.00 per tank |
| Storage tanks shall not be removed or installed except upon the issuance of a permit by the Code Enforcement Officer. | |
| Permit required for installation and/or removal of underground and/or above ground storage tanks over 1,000 gallons. | |

| | |
|-------------------|----------------------|
| Complaints | 50.00 per inspection |
|-------------------|----------------------|

Fire & Property Maintenance Inspections

Fire safety and property maintenance inspections of buildings that contain an area of public assembly shall be inspected at intervals not to exceed one year. (Title 19 NYCRR 1203.3 (H))

Fire safety and property maintenance inspections of common areas of all multi unit dwellings and all non-residential occupancies shall be inspected at intervals consistent with local conditions, but in no event shall such intervals exceed one year for dormitory buildings and three years for all other buildings. (Title 19 NYCRR 1203.3 (H))

Fees are based on the square footage of the foot print of the building(s) on the property as follows:

| | |
|------------------------|----------|
| 0 – 2,000 sq. ft. | \$30.00 |
| 2,001 – 8,000 sq. ft. | \$50.00 |
| 8,001 sq. ft. and over | \$100.00 |

The fees above include the initial inspection and one (1) compliance inspection. Each additional compliance inspection, if required, will be \$20.00.

Residential Rental Inspections for Certificate of Rental Occupancy

| | |
|---|----------|
| Per Unoccupied dwelling unit | \$ 25.00 |
| Per Occupied dwelling unit | \$500.00 |
| Initial re-inspection should unit fail | \$ 0.00 |
| subsequent re-inspection related to initial failure | \$ 10.00 |

All permit fees shall double if work is started before the issuing of a permit

PLUMBING LICENSE

FEE SCHEDULE

Annual Active License Fee

| | |
|---|--------------------|
| Master Plumbing License | 100.00 |
| Master Heating License | 100.00 |
| Master Plumbing & Heating License | 150.00 |
| Reciprocating Master Plumbing License | 100.00 |
| Reciprocating Master Heating License | 100.00 |
| Reciprocating Master Plumbing & Heating License | 150.00 |
| Journeyman Plumbing License | 60.00 |
| Journeyman Heating License | 60.00 |
| Journeyman Plumbing & Heating License | 80.00 |
| Reciprocating Journeyman Plumbing License | 60.00 |
| Reciprocating Journeyman Heating License | 60.00 |
| Reciprocating Journeyman Plumbing & Heating License | 80.00 |
| Inactive license fee | 1/5 of license fee |

Temporary License Fees

| | |
|---|--------|
| Temporary Master Licenses for qualified Plumbing or Heating Contractors | 175.00 |
| Temporary Journeyman Licenses for qualified Plumbing or Heating License holders. | 60.00 |

**FAILURE TO APPLY FOR A RECIPROCATING OR TEMPORARY
LICENSE 30 DAYS BEFORE COMMENCEMENT OF WORK, THE FEE
WILL AUTOMATICALLY BE DOUBLED.**

Fees for Plumbing Installations without accompanying Building Permit:

| | | |
|--|-----|--------|
| Water line connection with back flow prevention valve and expansion tank | ea. | 40.00 |
| Sanitary line connection - from clean out to structure | ea. | 40.00 |
| from street main to clean out | | 60.00 |
| Fixtures - up to six | | 25.00 |
| each additional | ea. | 4.00 |
| Water Heater | | 15.00 |
| Heating Systems (Replacements and new installations) | | |
| Up to 185,000 btu | | 50.00 |
| 185,000 to 1,000,000 btu | | 150.00 |
| Over 1,000,000 btu | | 525.00 |
| Sprinkler system - new or addition | | 350.00 |
| Plumbing Repair/Alteration -Value of Work – including Air Conditioning | | |
| Up to \$1,000 | | 35.00 |
| over \$1,000-for each additional \$1,000 portion thereof | | 7.00 |

A permit is required for **ALL** heating equipment, installed in any existing structure or on any property within the City of Norwich, which uses solid fuel, combustible liquids, or gases, also include are new or replacement chimneys, flues or gas vents. Fuel examples: outdoor wood furnaces, wood stoves, wood boilers, coal stoves, pellet or corn stoves, all gas and oil heating equipment. All heating equipment shall be required to be UL or other testing agency tested and installed according to manufacturers instructions.

**ALL PERMIT FEES SHALL DOUBLE IF WORK IS STARTED
BEFORE THE ISSUING OF A PERMIT**

ELECTRICAL LICENSE

FEE SCHEDULE

Annual Active License Fees

| | |
|--|--------------------|
| Master Electrician License | 100.00 |
| Reciprocating Master Electrician License | 100.00 |
| Journeyman Electrician License | 60.00 |
| Reciprocating Journeyman License | 60.00 |
| Inactive license fee | 1/5 of license fee |

Temporary License Fees - Single Project

| | |
|---|--------|
| Temporary Master Licenses for qualified Electrical license holders. | 175.00 |
| Temporary Journeyman Licenses for qualified Electrical License holders. | 60.00 |

FAILURE TO APPLY FOR A RECIPROCATING OR TEMPORARY LICENSE 30 DAYS BEFORE COMMENCEMENT OF WORK, THE FEE WILL AUTOMATICALLY BE DOUBLED.